

Outbreak Management Checklist

This outline should be utilized in the event that a person or person(s) onboard displays signs of having contracted COVID-19, or other potentially dangerous disease. As soon as the suspected case is discovered or reported medical advice should be sought out. Dayboard Maritime should be notified and will advise of any additional documentation or requirements taking into account the yacht's location and flag.

Beneath each item is a space for additional comments which should be made in the case of any additional actions are taken other than what is specified.

Vessel Name:

Vessel Location:

Suspected Person(s):

Actions to be Taken	
1	<p>Isolate suspected person(s) in shipboard hospital until disembarkation is possible. If possible, ensure the air conditioning / circulating ventilation is isolated.</p> <p><i>Note: If vessel is not equipped with a hospital then a cabin may be used. The cabin should be one that has a dedicated toilet and bathing facility that is not connected to another cabin.</i></p> <p>Additional Comments:</p>
2	<p>Crew should be mustered and notified of the possible infection.</p> <p>Additional Comments:</p>
3	<p>Interior Services should take extreme precaution when entering and exiting the hospital (or cabin):</p> <ul style="list-style-type: none"> • Proper PPE utilized • A single designated person shall be used to not expose other unnecessarily • All laundry of suspected person(s) should be done separately from others • All laundry of suspected person(s) should be sterilized at high temperatures • Waste disposal should follow safety protocols <p>Additional Comments:</p>



Actions to be Taken Continued...

4	Galley services should sanitize all utensils and dishes both prior to food service and again afterwards <ul style="list-style-type: none"> • Proper PPE utilized • It is recommended that designated dishes and utensils be used for the suspected person(s) • Waste disposal should follow safety protocols
	Additional comments:
5	Medical advice should be sought, and instructions followed
	Additional Comments:
6	Limit the number of persons providing medical care <ul style="list-style-type: none"> • Proper PPE utilized • Waste disposal should follow safety protocols
	Additional Comments:
7	Suspected person(s) should be provided with masks and other safety equipment should be worn while caregivers are present
	Additional Comments:
8	Interior cleaning and disinfecting shall be elevated in frequency <ul style="list-style-type: none"> • All common areas and surfaces should be clean multiple times per day • Cleaning and disinfecting of the hospital (or cabin) should be completed daily
	Additional Comments:
9	If the suspected person(s) moves from the hospital (or cabin) to a dedicated cabin, or from one cabin to another, the former location should be thoroughly cleaned and disinfected and then isolated for minimum of 72 hours.
	Additional Comments:



Actions to be Taken Continued...

10	<p>While suspected person(s) remain onboard they should be regularly monitored by the designated medical care giver</p> <ul style="list-style-type: none"> • Medical care giver should follow the advice of medical professionals • Medical care giver should inform the Master of the status of the suspected person(s) daily • No one other than the designated care giver should have contact with the suspected person(s) <p>Additional Comments:</p>
11	<p>When the disembarkation of the suspected person(s) is possible, the Master should make arrangements to ensure the transfer of the individual from the vessel given the shortest route so not to cause accidental exposure to others</p> <ul style="list-style-type: none"> • Proper PPE utilized • Additional cleaning and disinfecting of the route should be completed immediately <p>Additional Comments:</p>
12	<p>When the suspected person(s) are removed from the vessel, the hospital (or cabin) should be thoroughly cleaned and disinfected</p> <ul style="list-style-type: none"> • Proper PPE utilized • All linens should be disposed of <p>Additional Comments:</p>
13	<p>Only after confirmation that the hospital (or cabin) has been cleaned, disinfected, and has been isolated for at least 72 hours should the air conditioning / circulating ventilated be re-activated.</p> <p>Additional Comments:</p>
14	<p>If medical professionals confirm that the suspected person(s) were infected with a dangerous disease, vessel should undergo a self-quarantine for the period recommended by the medical professionals or authorities</p> <ul style="list-style-type: none"> • This shall be monitored and ensured by the Medical Person in Charge • Records of those in quarantine, and the duration, should be logged and maintained • The Company DPA should be notified <p>Additional Comments:</p>



Actions to be Taken Continued...

	Any crew showing symptoms of the disease shall be immediately isolated and medical attention sought. Refer back to Step 1 of this Outbreak Management Plan for details.	
15	Additional Comments:	

Name of Master or Medical Person in Charge:

Signature:

Date:

